

## **Minutes of the Comprehensive Sustainable Energy Committee of October 7, 2008**

Pursuant to notice filed with the Town Clerk, the Sustainable Energy Committee (Committee) met at 7:30 p.m. in the first Floor Meeting room at 141 Keyes Road.

Present:

Pamela Hathaway (Chair)  
Eric Gamage (Vice Chair)  
Gayle Chatlosh  
Brian Crounse  
Sean Detweiler  
Andy Proulx (guest)  
Mike McAteer (guest)

Ms. Hathaway convened the meeting at 7:30 p.m. Mr. Gamage took minutes.

### **Election of officers**

Pamela Hathaway was elected as Chair, and Eric Gamage as Vice-Chair.

We discussed a replacement for Tyke Crowley, who will be leaving his position early in 2009.

Motion: Write letter to Planning Department (with cc to Chris Whelan) requesting that job description for Tyke's replacement include liaison to CSE (Pamela to write with Tyke's assistance).

### **Concord Greenhouse Gas Inventory Study update**

Strategy to obtain data has been developed. Brian is researching transportation data through Department of Motor Vehicles. Eric is researching natural gas use through National Grid with help of Mike McAteer. Eric and Brian are researching electricity use through CMLP with help of John O'Dell.

### **Audit RFP**

The process is moving forward. Tyke will brief us at the next meeting.

### **Proposed amendment to Sawyer Trust Language**

We discussed the need to clarify/change language to include *design* and *training* as fundable elements of a project, and to also seek clarification on whether funds can be used for new construction as well as retrofit/upgrades to existing structures. Motion: Write letter to Chris Whelan and the Board of Selectmen requesting Chris's assistance in clarifying language with trustee Jack Clymer.

### **Discuss energy efficiency measures for at-risk Concord citizens**

Funds are available to help those at risk defer their heating costs during the 2008-2009 heating season. We brainstormed questions about these funds and discussed that we would like that some of these funds be used to help citizens weatherize their homes. Motion: Find out more about this process and identify best way for CSE to participate.

### **Local Hydro Facilities Tour**

We discussed the availability of locally-generated renewable electricity through hydroelectric facilities. Pamela agreed to work with CMLP and others to arrange a tour of these facilities for CSE members and other interested residents of Concord.

### **Electricity Rate Structure and Energy Efficiency Measures**

We discussed whether we should pursue a warrant article for the coming year, and decided not that we would meet with CMLP regarding their ongoing rate study rather than pursue an article related to the electricity rate structure at this time. We agreed that one of CSE's responsibilities is to ensure that the new rate structure encourages energy efficiency. We agreed to set up a meeting with CMLP to discuss this (Brian, Tyke, and Pamela to attend) and to monitor the outcomes of this study and its implementation. We agreed to research other towns' energy efficiency plans and the relationship of these efforts to their own municipal electricity facilities. We also agreed to discuss the outcomes of CMLP's community survey at a future CSE meeting. Finally, we agreed that we would support CMLP's current and future efforts at community education (e.g., through the use of monthly electricity statements and other measures).

### **Presentation to Board of Selectmen**

We briefly discussed the CSE update for the Board of Selectmen scheduled for October 20. Pamela agreed to follow up with Tyke and Brian to prepare for the presentation.

### **Review of Minutes from September 22, 2008**

Tabled until next meeting.

### **Tasks Assigned**

Pamela to work with Tyke to write letter regarding staff liaison replacement.  
Pamela to work with Brian and Tyke to write letter regarding clarification of Sawyer Trust language.  
Pamela to work with Brian and Tyke on presentation to Board of Selectmen.  
Pamela to follow up with Tyke on energy efficiency measures for at-risk Concord residents.  
Pamela to work with CMLP and others on tour of local hydroelectric facilities.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Eric Gamage, Vice President  
(In the Absence of Tyke Crowley, Clerk)